



GACL Gujarat State CSR Awards, 2020

Award Category: Sustainable and Impactful CSR project

Application Form

General information about the company				
1.	Full name of the company			
2.	Address of the registered office			
3.	Industry classification			
4.	Year of incorporation (Please upload Incorporation certificate)			
5.	Net profit (PBT) in INR	FY 2016-17:	FY 2017-18:	FY 2018-19:
6.	Total CSR spent in INR	FY 2016-17:	FY 2017-18:	FY 2018-19:
7.	Please select the company category	Large (Profit before tax greater than 40 crore)		
		Small &Medium (Profit before tax between 5 - 40 crore)		
8.	Please select the company type	Public Sector Company		
		Private Sector Company		

Details of Contact Person	
Name	
Designation	
Address	
Mobile no.	
Email ID	

Details of CSR Head	
Name	
Mobile no.	
Email ID	

Details of Company Secretary	
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Name	
Mobile no.	
Email ID	

CSR details of the company

For the Financial Year – 2018-19			
Sr. No.	Area(s) of CSR Intervention	Proposed amount for CSR (FY 17-18)	CSR spent against proposed amount (FY 17- 18)
1		0	0
2		0	0
3		0	0
	Total		
For the Financial Year – 2019-20			
Sr. No.	Area(s) of CSR Intervention	Proposed amount for CSR (FY 18-19)	CSR spent against proposed amount (FY 18- 19)
1		0	0
2		0	0
3		0	0
	Total		

If the areas of intervention are more than 3, rows can be added to mention the details.

I. Qualified amount for CSR for FY 18-19 in INR (2% of average net profit of immediate three preceding years)

II. Qualified amount for CSR for FY 19-20 in INR (2% of average net profit of immediate three preceding years)

III. Unspent CSR Fund (FY 18-19) in INR, if **any**

IV. Treatment of unspent CSR fund

- i) Will be spending in FY 19-20
- ii) Created a corpus
- iii) Contributed under PMNRF
- iv) Other, please specify

Details of the participating project



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Name of the project	
Background and objective of the nominated project (max. 500 words)	
Target population	
Details on project Funder(s)	
Name(s) of project implementing Agency (if any)	
Geographic outreach	
Complete project Period (supporting document to be attached e.g. project inception report, NGO Agreement etc.)	Total period (years):
	Completed period (years):
Project in line with CSR Rules 2014 and Schedule VII of Companies Act	Yes / No



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Project Evaluation Parameters

Inclusiveness

1. Who are the exact target group or primary beneficiaries of the project?

2. How were they selected? What processes were used to identify the community needs? (max. of 200 words)

3. Please select the operational spread of the CSR Initiative

- a) Wide-spread based on community needs
- b) Spread limited to the company's plant/ unit locations
- c) Other: _____

4. Is there any community representation in the governance/management of the project e.g. any institutional level (or village level) committees created? Who all were the committee members?

Relevance



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1. Please share an outline of the planned implementation of the project, design of the program, including phases, key activities and the present status. (500 words)

2. What are the expected outputs & outcomes (refer to the overall impact of the program for the intended beneficiaries?). Please mention as bulleted points. (200 words)

3. How has the project addressed the need of the community? (100 words)

4. How was the project executed?
- a) Self-executed by project team
 - b) Self-executed by project team which includes experienced ground level and technical staff
 - c) With support from technical institution - academic university / subject matter expert
 - d) With support from experienced 3rd party (project implementing agencies) for ground level execution
5. What was the nature of impact assessment carried out?
- a) Self-assessment of Impact by internal project team
 - b) Third party project impact assessment
 - c) Impact assessment in progress / not done so far



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6. Has the project received any recognition /awards/citations etc.? If yes, please indicate the nature of the award and the recognizing body.

Effectiveness

1. Mention key performance indicators (maximum five) used in assessing the program's progress? These may be outcome / impact indicators, depending on their importance for defining the project success.

2. Methodology used for monitoring project progress. (200 words)

3. What is the frequency of program evaluation? (half-yearly / quarterly / bimonthly / monthly)



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4. Describe and attach the Evaluation framework used in assessing the program. (200 words)

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5. Total expenditure incurred on the project and the sources of funding (separately for each funding sources):

Period	Company Contribution	Contribution from Other Sources - I	Contribution from Other Sources – II	Contribution from Other Sources – III
Since Inception of project (indicate the year/s)				

6. Details and quantification (to the extent possible) of non-monetary resources provided by the company to the project, specifically:
- a) Infrastructure and Company facilities
 - b) Employee volunteers
 - c) Preferential purchasing from communities
 - d) Others (Please specify)
7. Please elaborate on the efficiency in terms of cost and resources invested and social returns/benefits generated in terms of the value-for-money proposition. (200 words)

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8. Are there any plans to scale-up and replicate the program in other sites/locations? Identify the success factors, enablers, constraint if we scale up and replicate the program. Please indicate geographic location where you have replicated the project. (100 words)



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9. Please mention on the actual project progress of the KPIs, as has been agreed and mentioned in the evaluation framework and documented in the MOUs with implementing partners. (100 words)

Convergence

1. Please elaborate on the nature of Partnership/Collaboration with the GoI/ State Govt., Ministries, Flagship schemes, State Dept. and their schemes (200 words)

2. Please elaborate on the engagement mechanism in place for interacting with secondary stakeholders (such as government, other NGOs / donors etc.) (200 words)

Sustainability

1. What is the nature of community involvement in the project implementation and in project evaluation/review? (100 words)

2. Did the project envisage formation of community groups or integration with existing community groups? If yes, why, if not, why not? (100 words)



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3. Can the project continue after the Company withdraws? If yes, what mechanism has been put in place to ensure this? (200 words)

4. Please elaborate on the project communication strategy for dissemination of information on project outcomes and impacts to stakeholders? (100 words)
- a) Word of mouth project publicity
 - b) Print Media (local or national newspapers)
 - c) CSR reporting (Director's Report/Annual Report/CSR Report)
 - d) Radio/ TV

5. Were there any significant roadblocks? If yes, what were these and how were they overcome? (200 words)



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Declaration:

I/We ___ [company name] ___ certify that all information provided in this form is accurate and true to the best of my/our knowledge. I/We am/are willing to provide any supporting documentation/evidence that may be required to verify the information provided herein and I/We _____ [company name] _____ agree to abide by the decision of GCSRA in all matters relating to the Award.

I/We ___ [company name] ___ declare –

- That applicant has not been debarred, blacklisted by any Government/ Private Organization in India, and is not involved in any political & religious activities and having no criminal record.
- That there are no pending litigations against the Applicants

We also understand that the applicant can be barred from participation under various circumstances that include -

- If the head/ owner/ proprietor of the company, its employee, partner or representative or an individual is convicted by a court of law following prosecution for offences involving moral turpitude in relation to the business dealings.
- The head/ owner/ proprietor or employee or representative of the company has been guilty of malpractice such as bribery, corruption, fraud, substitution of applications, interpolation, misrepresentation, evasion or habitual default in payment of any tax levied by law; etc.
- If the company employs a government servant, who has been dismissed or removed on account of corruption or employs a non-official convicted for an offence involving corruption or abetment of such an offence, in a position where he is able to corrupt any dealing of the organizations

Signature

Name & Designation:

Date:

Place:

Guidelines for Participation:

- Companies registered in India, both PSU and Private Sector, are eligible to apply in any of the two award categories. Branch/liaison offices of foreign companies and government departments are not eligible to apply.
- Nominated project should be in line with CSR Rules of Companies Act (and aligned with Schedule VII of Companies Act)
- **Nominated project must be in implementation phase in Gujarat state only**, for a period of minimum two years to showcase outcomes/impact.
- The project information provided by companies should be limited to last three years i.e. financial year April 2016 to March 2019.
- The form must be completed in all respects (with supporting documentation attached). Incomplete or unsigned forms will not be considered.
- Company must also provide any documentary film or recording of company and its nominated project as a supporting document with hard copy application in the form of CD.



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- Hard copy of application form with supporting documents must reach at below mentioned address on or before **Nov. 30th2019** and upload a PDF copy of application on GCSRA website as well.

Note: Any changes in the format of application form can result in disqualification of the application.

Participation Fees for CSR Awards

- ❖ **INR 8000/- + GST @18%** for large companies (company with PBT greater than Rs. 40 crore)
- ❖ **INR 6000/- + GST @18%** for Small and Medium companies (company with PBT between Rs. 5 - 40 crore).

Note: Above mentioned participation fees is applicable for any one category only. If applicant wants to apply for more than one category, the participation fee shall be in multiples of the number of categories. GST @18% would be applicable on Award fees.

Mode of Payment

Participation fees can be made via Bank transfer/Demand Draft/Cheque. Please refer to the details below for payment:

Beneficiary Name	GUJARAT CSR AUTHORITY PROJECTS FUND
Bank Name	Corporation Bank
Branch Name	Navrangpura Branch, Ahmedabad
Account No.	5201 01240 249395
IFSC Code	CORP0000335
Swift Code	CORPINBB335
GST No.	24AACTG2573L1ZK
Address	GCSRA, 3rdFloor, GSFC Building, Behind Reliance Mart, Drive In Road, Bodakdev, Ahmedabad, Gujarat- 380054

Hard copy application to be sent on below mentioned address:

Address:

**Chief Operations Officer
Gujarat CSR Authority,
3rd Floor, GSFC Building,
Opp. Drive-In Cinema, B/h Reliance Mart,
Bodakdev, Ahmedabad- 380054**

Contact:

For facilitating the registration process company may contact to Mr. Tushar Tyagi, GCSRA at Mo. No. +91-9407233806, mail id: seminar_training@gcsra.org.

Disclaimer:

All information collected will be kept confidential. However, the organizer (GCSRA) and knowledge partner (PricewaterhouseCoopers) accept no liability for any loss resulting from the disclosure of information concerning an entry, though all reasonable precautions will be taken to maintain secrecy. GCSRA will have the sole right and discretion to accept or



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reject entries which in their view do not meet the basic specified criteria. The decision shall be final and binding on all parties concerned.