

## **EOI**

Gujarat Corporate Social Responsibility Authority (GCSRA),  
Ahmedabad  
Invites Expression of Interest (EOI) from Experienced, Reputed  
Bidders

For

### **“SUPPLY & INSTALLATION OF WATER DISPENSER SYSTEM WITH FACILITY OF WITHDRAWING WATER THROUGH SWIPING ATM CARD ”**

#### **A. Scope of work**

Nature of work involved will be supply and installation of auto water dispenser machine with water chiller, HDPE water storages, water filling pump & pipings, civil work for area leveling, grading, construction of room for housing total system, required electrical work, development of the surrounding ambiance, land scaping, tree plantation and operation & maintenance of system for 1 year after successful commissioning of system.

#### **B: Prequalification Criteria**

Contracting firms who meet the following eligibility criteria are invited to submit their profile along with mandatory documents as their Expression of Interest. Reputed firms should have to fulfill the below PQ criteria.

- Bidder shall have experience of work in similar projects and magnitude & have executed work relating to auto water or milk dispensing system successfully.

The Bidders should provide proper documentary proof in support of satisfactory completion of similar works in terms of Letter of award, Completion certificate from the clients indicating the date of commencement, date of completion & estimated & actual cost of execution of the work. Applicants have to produce original documents to verify the same, failing which are liable to reject. When employer of similar work is not a government, following need also to be furnished.

- a. Self attested copy of work order
- b. Self attested copy of Agreement
- c. Self attested copy of Completion Certificate
- d. Self attested copy of TDS Certificate

- The bidder has to submit the completion certificate with photographs.
- The bidder should provide service tax registration certificate, Pan Card, etc. as per the government regulation. SSI, PF, ESI shall be added.
- Average Annual Financial turnover during the last three years, ending 31st March 2017 should be submitted with Audited Balance Sheets.
- The firm should have minimum valid bank Solvency Certificate of Rs. 10 Lac for current (2017-18) financial year. Solvency certificate issued shall be by the nationalized /Indian Scheduled Bank Banker.
- The firm should not have black listing history with Government, Semi Government, Boards & corporation, Public Sector, Private Sector organization, institutes etc.
- The ability and competency of Bidder to deliver High Quality work within stipulated time limit and their ability to Plan, Mobilize and Deploy infrastructural and manpower resources to ensure successful execution of project work.
- Selection criteria will have an emphasis on the bidder having completed similar kind of project with original photographs. GCSRA / committee shall visit the completed site of the Bidder if so desired.

### **C: Important Information**

1. If the EOI Document is taken in company's name, a '**power of attorney**', in favour of the person who is authorized to sign the EOI document on behalf of the company, must accompany the EOI Document.
2. The Bidder submitting the PQ bid shall have a co-ordination office in or near Ahmedabad, Patan on or before issuance of work order. The Bidder who already has an office established in Ahmedabad/ Patan or in nearby area shall submit evidence of the same.
3. Bidder shall not be a sub – Bidder of another Bidder at this bidding stage.
4. The pre-qualification requirements are explicitly stated in this document. Bidders are required to study these requirements in detail & make a Pre-Qualification bid as defined in document meeting these requirements. The Pre Qualification profile must be complete in all respect leaving no scope for ambiguity.

5. Proof for fulfillment of eligibility criteria mentioned in the bid should be submitted. If the Pre-qualification document is submitted without valid documents and without proof of eligibility criteria, EOI will be rejected.
6. If GCSRA is convinced that the bidder has resorted to material misrepresentation or provided fraudulent information / statement, the said bidder will be liable for disqualification / rejection at any stage.
7. No bidder shall contact GCSRA / Consultant on any matter related to its bid after the time of submission of Bid, unless requested so in writing. Any effort by bidder to influence GCSRA / Consultant in their decision in respect of Pre Qualification bid evaluation will result in rejection of the Bid.
8. GCSRA reserves its right to call for clarifications / original of the supporting document for verification, as deemed fit and also to cross check for any details as furnished by the Bidder(s) from past – executed projects etc. It is to be noted that pre – qualification may be completed without seeking any subsequent additional information.
9. GCSRA reserves the right to accept or reject any bid and to annual the bidding process and/or to reject all bids at any time without incurring any liability to the affected Bidder(s) or any obligation to inform the affected Bidder(s).

### **D: Selection Process:**

The selection process will lay strong emphasis on,

- a) Those Bidders who have done extensive similar nature of works.
- b) The ability and competency of Bidder to deliver High Quality work within stipulated time limit and their ability to Plan, Mobilize and Deploy infrastructural and manpower resources to ensure successful execution of all the project work.
- c) The EOI will be analyzed as per the pre qualification criteria.

### **E: EOI Submission**

EOI in sealed envelope shall be submitted to the following address within 14 days from the date of advertisement in news paper.

Chief Operations Officer  
Gujarat CSR Authority,  
3<sup>rd</sup> Floor, GSFC Building,  
Behind Reliance Mart, Opp. Drive in Cinema,  
Bodakdev, Ahmedabad- 380054  
Email: coo@gcsra.org

**Declaration / Undertaking**

**[Letter head of the Bidder firm or lead partner including full postal address, telephone nos., fax no., telex no., E mail address & website]**

**[Location, Dt. \_\_/\_\_/\_\_\_\_]**

To,

The COO,  
Gujarat CSR Authority,  
Ahmedabad

**Sub:** Supply & installation of Water Dispenser System with facility of withdrawing water through swiping ATM card.

Dear Sir,

I / We have read and understood the pre-qualification notice and instructions to the Applicants and submit my / our Expression of Interest document for GCSRA's consideration duly filled and completed in all respects. I/We further understand that pre-qualification and selection of Contractor for the project will be in accordance with GCSRA's terms and conditions subject to the authority of the GCSRA to alter or amend the same keeping in view of the exigencies of the work. I / We do hereby declare that the information furnished by us is correct to the best of my / our knowledge and Submission and acceptance of these documents do not mean that I/we are selected. I/we understand that these documents are only for reviewing/verification to decide eligibility.

Yours faithfully,

Signature  
Name Organization:  
Designation  
Phone Contact:  
Fax no:  
Seal:

**Company / Firm Related Information**

1)	Name of the organization:	
2)	Address of the organization:	
	Phone nos.:	
	Fax no. :	
	E-mail:	
3)	Name & Particulars of the Authorized Representative for the details furnished herein after:	
4)	Type of the Organization including particulars of Proprietor / Partners / Directors:	
5)	Employees Insurance Schemes Registration Certificates:	
6)	P.F. Registration Certificates.	
7)	Name of bankers and full address:	
8)	Financial Resources of Company:	
	1)Bank Facilities Available(Please attach copies wherever applicable)	
	Overdraft:	
	Guarantees:	
	Letters of Credit:	
	Others:	
9)	Information about Registered office, Head office and Branch office	
10)	Average annual turnover of the firm for the last 3 financial years i.e. 2014-15 To 2016-17	CA Certificate along with audited Balance sheets shall be submitted.

The bidder should have to fill this information on their company letter head.